

# MANAGE PAPER-INTENSIVE TASKS WITH EASE.

## AUTOMATING PAPER INTENSIVE PROCESSES.



WITH KYOCERA'S SQUARE 9 CONNECTOR, USERS CAN EASILY NAVIGATE, INDEX AND SEARCH ACROSS THEIR ARCHIVED DOCUMENTS FROM THE MFP'S CONTROL PANEL.

Managing paper-intensive tasks has become imperative for businesses of all sizes, as they drive to facilitate processes through automation. For companies using Square 9 document management software, Kyocera offers an easy and efficient way to seamlessly store scanned hardcopy documents, through its Square 9 Connector business application.

Kyocera's Square 9 Connector streamlines the process of storing documents in their Global Search solution. Easy to install, the application allows any HyPAS-enabled Kyocera MFP to function as a secure portal to the system, giving users full navigation, indexing, and searching capabilities across all their scanned and stored documents. They can access common scanning destinations, as well as quickly search through archives and index lists to locate and print documents on demand directly from the MFP's control panel.

#### **HOW IT WORKS**

Scanning hardcopy documents into Square 9 Global Search is secure and simple.

- After placing a document on the document processor of a connected Kyocera MFP, the user selects the Square 9 application on the control panel and enters their authorized credentials.
- Next, they select the Square 9 Global Search database and desired archive, complete the required fields, and press scan. That's all there is to it!

# KYOCERA'S SQUARE 9 CONNECTOR STREAMLINES, ORGANIZES AND MANAGES THE FLOW OF INFORMATION

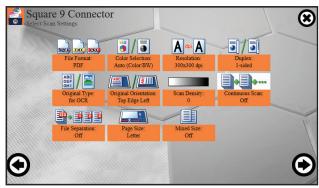
- Priority display puts frequently used archives at the top of the list, minimizing search time spent by the end user
- Card authentication enables users to log in using proximity cards, eliminating the need for manual entry of Square 9 log in credentials
- Single Sign-On (SSO) lets users log into a secure Kyocera HyPAS MFP and Kyocera's Square 9 Connector with one swipe of their registered proximity card
- > USB Keyboard support provides faster text entry and indexing
- Thumbnail previews of documents allows users to easily identify documents for printing



# SQUARE 9 CONNECTOR

### **HYPAS**

Kyocera's HyPAS (Hybrid Platform for Advanced Solutions) is a powerful and scalable software solution platform. Through direct enhancement of the MFP's core capabilities, to the integration with widely accepted software applications, HyPAS will enhance your specific document imaging needs, resulting in improved information sharing, resource optimization and document workflows.



Kyocera's Square 9 Connector's default scan settings can be changed to a more common set depending on the types of documents and requirements most commonly used in an office setting. The user can change the default scan settings based on the scan requirements.



Users can search the Square 9 archive database directly from the MFP and print the document.

#### **KEY FEATURES**

- Scan documents directly from a Kyocera network connected MFP to an existing Square 9 server workflow
- Index data entered at the MFP panel is passed to the Square 9 server
- Integration with Square 9's Data XChange feature makes entering index data quick and easy
- Priority display puts frequently used archives at the top of the list, minimizing search time spent by the end user
- Single Sign-On (SSO) lets users log into a secure Kyocera HyPAS MFP and Kyocera's Square 9 Connector with one swipe of their registered proximity card
- USB Keyboard support allows for faster, more efficient text entry and indexing
- Thumbnail previews allow users to easily identify documents for printing at the MFP control panel
- Access both workflows defined in Square 9 in addition to archive

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